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DD/A REGISTRY  
FILE: *Appro + Budg 4*

DD/A 81-1697

14 AUG 1981

MEMORANDUM FOR: Director of Communications  
Director of Data Processing  
Director of Finance  
Director of Information Services  
Director of Logistics  
Director of Medical Services  
Director of Security  
Director of Training & Education

FROM:

  
Executive Officer to the DDA

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SUBJECT: Planning Assumptions

1. We are re-instituting a simplified planning/tracking system at the directorate level beginning in FY 82.

2. Part of that system will require each of your offices to author a short three-to-five year plan, or to extract from your existing planning mechanism. Mr. Fitzwater believes that these plans should be developed with some general guidelines or planning assumptions which he provides<sup>to</sup> you. ~~with~~ He would like your help in arriving at some of these planning assumptions.

3. We propose to take about 1/2 hour after the Tuesday, 18 August staff meeting to review the attached strawman list of these assumptions, and of course, to add or delete as you see fit. The strawman list was developed as a result of a meeting with Noel Firth who is chairing the current Agency planning activity titled the Capabilities 85 exercise.

4. DDA contact on this activity will be the planning officer,

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Attachment:  
As Stated

Upon removal of attachment

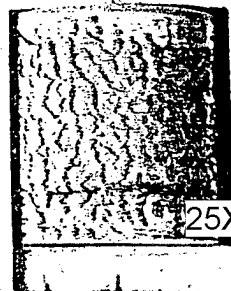
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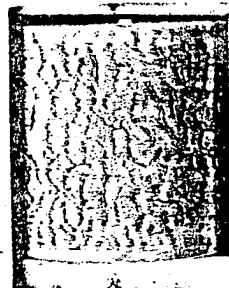
DDA/MS,  (13 Aug 81)

Distribution:

- 1 - Each Addressee
- ~~1~~ - DDA Subject
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## Planning Assumptions - 5 Years

The Agency has been shortchanged for the past 10-15 years. A major recapitalization is needed and will begin with the next budget year. The era of "Doing More With Less" is over, though there will be a continued emphasis on cost effectiveness and efficiency.

The Agency will adopt a multiyear, target-oriented program approach as a budgetary strategy. It is likely that support requirements will be incorporated into a total program concept. It will be our responsibility to ensure that our requirements are included in these programs.

A growth in the support area will occur, but most probably it will not be in proportion to the growth in other Agency activities.

A surge capability for quick response to intelligence demands will be developed and will need a support structure which is equally flexible.

The Agency population will increase significantly. Corresponding additional support demands will follow.

Activity in support of a new building on the Headquarters compound will continue.

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New technical collection systems will continue to be developed.

The emphasis on increased analytical capabilities (languages, country expertise, amalgamation of multiple source data) will continue.

Increased emphasis on timely response from all support components will be expected.

We can be expected to increase our support of joint Intelligence Community activities.

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We will be required to support a quick reaction anti-terrorism capability in the military.

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